



City of Fontana
Community Development Department

8353 Sierra Avenue, Fontana, CA 92335

(909) 350-7640

www.fontana.org

Before You Start ...

Before you submit your application, use this checklist showing common issues that can affect project timelines and approvals. This will help avoid unnecessary delays and is especially important for small projects completed without the help of a design professional.

- I am confident that I have the necessary skills to handle this project on my own or I have obtained the help that I will need to complete this project.
- I have checked to see if my zoning is correct for what I want to do and what the requirements are for my area. Contact: Planning (909) 350-6718.
- I have reviewed the fees associated with this project and have the funds or financing available.
- I have checked the requirements for parking and have the space available to meet these requirements. Contact: Planning (909) 350-6718
- I have checked to see if my property is in a sensitive habitat area or may be home to an endangered species. Contact: Planning (909) 350-6718.
- I have reviewed my property documents to ensure that there are no easements in the area where development will occur.
- I have checked the availability, location, and size of the sewer lines and they will be sufficient for this project. Contact: Engineering (909) 350-7610.
- I have checked to see if my project will require undergrounding of electrical utility poles. Contact: Engineering (909) 350-7610.
- I have checked the requirements for any off-site improvements to be made such as sidewalks, street improvements, trenching, etc. Contact: Engineering (909) 350-7610.
- I have had the soil checked for contamination.
- I have checked to see if there are any code enforcement issues on my property.
- I have checked the location and size of the water lines and they will be sufficient for this project. Contact: Fontana Water Company (909) 822-2201, Cucamonga Valley Water District (909) 987-2591, West Valley Water District (909) 875-1804, Marygold Mutual Water Company (909) 877-0516.
- I have submitted plans to the San Bernardino County Environmental Management Department, Environmental Health Division (restaurants and food sales only). Contact the County Health Department at (800) 442-2283.

FOR STAFF USE ONLY

Planning by:		Date:	
Engineering by:		Date:	