



**CITY OF FONTANA**  
**Department of Engineering**  
 8353 Sierra Avenue, Fontana CA 92335  
 Phone (909) 350-7610  
[engineering@fontana.org](mailto:engineering@fontana.org)

**EASEMENT  
 DEED / LEGAL  
 DOCUMENTS  
 PLAN CHECK  
 APPLICATION**

**PROJECT INFORMATION**

<i>MASTER CASE No.:</i> (MCN, TTM, TPM, ASP, DRP, BPC No.)	<b><u>Staff Use Only</u></b>
<i>Project Location &amp; Specific Plan:</i>	<i>ENGINEERING PC No.:</i>
<i>Assessor's Parcel No (s) &amp; Address:</i>	
<i>Description of Project: (Map / No. of Lots)</i>	

**LEGAL PROPERTY OWNER**

<i>Contact Person:</i>		
<i>Phone:</i>	<i>Mobile:</i>	<i>Email:</i>
<i>Company Name:</i>		
<i>Address:</i>		

**APPLICANT**

<i>Contact Person:</i>		
<i>Phone:</i>	<i>Mobile:</i>	<i>Email:</i>
<i>Company Name:</i>		
<i>Address:</i>		

**ENGINEER / LAND SURVEYOR**

<i>Contact Person:</i>		
<i>Phone:</i>	<i>Mobile:</i>	<i>Email:</i>
<i>Company Name:</i>		
<i>Address:</i>		

**LANDSCAPE ARCHITECT**

Contact Person:

Phone:

Mobile:

Email:

Company Name:

Address:

**OWNER / APPLICANT CERTIFICATION**

*I certify that I am presently the legal owner of the above-described property or can act as an agent on their behalf. Further, I acknowledge the filing of this application and certify that all above information is true and correct.*

Signature:

Date:

Print Name and Title:

**CITY OF FONTANA**  
**DEPARTMENT of ENGINEERING**

*THIS FORM MUST BE SUBMITTED WITH FIRST PLAN CHECK  
(INCOMPLETE APPLICATIONS WILL BE REJECTED)*

Provided:   Quantity:

- 1. \_\_\_\_\_ 1 Set      Easement Deed / Legal Document
- 2. \_\_\_\_\_ 1 Set      Latest Preliminary Title Report (within 6 months)
- 3. \_\_\_\_\_ 1 Set      Latest Assessor's full size map
- 4. \_\_\_\_\_ 1 Set      All record references used in the establishment of the Easement Deed / Legal Document
- 5. \_\_\_\_\_ 1 Set      Calculations showing the closure and area of the distinctive border for irregular parcels

Note:      License Land Surveyor or License Civil Engineer under RCE#33,965 is to fill out the Easement Deed document

**PLAN CHECK CALCULATION FORM**

**EASEMENT DEED PLAN CHECK FEES**

**LEGAL DOCUMENT REVIEW**.....\$500.00..... \$ \_\_\_\_\_

**CERTIFICATE OF CORRECTIONS**

Minor.....\$300.00..... \$ \_\_\_\_\_

Major.....\$600.00..... \$ \_\_\_\_\_

**VACATIONS**

Summary.....\$800.00 + Advertising Cost (\$175.00)..... \$ \_\_\_\_\_

Full.....\$1,100.00 + Advertising Cost (\$175.00)..... \$ \_\_\_\_\_

**Initials:** \_\_\_\_\_ **4th and subsequent plan check reviews will require additional plan check fees and will be based on Time & Material.**

**RECORDING REQUESTED BY:  
CITY OF FONTANA**

**Once Recorded, Return To:**

City of Fontana  
Department of Engineering  
8353 Sierra Avenue  
Fontana, California 92335

APN

Address

**NO RECORDING FEE REQUIRED:**

This document is exempt from fee pursuant to Government Code Section 27383

Documentary Tax Due: \$None

By: \_\_\_\_\_

**EASEMENT DEED**

FOR A VALUABLE CONSIDERATION received, which is hereby acknowledged,

\_\_\_\_\_ does hereby grant, to the CITY OF FONTANA, a Municipal Corporation ("Grantee"), an EASEMENT for street, highway, and public utility purposes over, under, and upon the real property in the City of Fontana, County of San Bernardino, State of California, described as follows:

**Said Easement Deed is more specifically described in Exhibit "A" and shown on Exhibit "B" both attached hereto.**

\_\_\_\_\_  
Property Owner

\_\_\_\_\_  
Date

Sheet \_\_\_\_\_ of \_\_\_\_\_  
City Index No. \_\_\_\_\_

**CALIFORNIA ALL-PURPOSE ACKNOWLEDGEMENT**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of the document.

State of California  
County of San Bernardino

On \_\_\_\_\_ before me, \_\_\_\_\_ Notary Public,  
DATE NAME, TITLE OF OFFICE

Personally appeared \_\_\_\_\_,  
NAME(S) OR SIGNER

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity (ies), and that by his/her/their signature on the instrument the person(s), or the entity upon behalf of which the person(s), acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

Witness my hand and official seal.

\_\_\_\_\_  
SIGNATURE OF NOTARY PUBLIC

**CITY OF FONTANA ACCEPTANCE CERTIFICATE**

This is to certify that the interest in real property conveyed by the deed or grant deed dated \_\_\_\_\_ from \_\_\_\_\_, to the City of Fontana, a Municipal Corporation is hereby accepted by the undersigned officer pursuant to authority conferred by Resolution 91-152 of the City Council adopted on July 16, 1991; and the grantee consents to the recordation thereof by its duly authorized officer.

By: \_\_\_\_\_  
Ricardo Sandoval, P.E, P.L.S.  
City Engineer  
City of Fontana

**EXHIBIT "A"**

**Legal Description**

SAMPLE

**EXHIBIT "B"**

**DEED PLAT**

SAMPLE

Sheet \_\_\_\_\_ of \_\_\_\_\_  
City Index No. \_\_\_\_\_