

COMMUNITY EVENT VENDOR APPLICATION

REQUIREMENTS PRIOR TO BEING CONSIDERED AS A VENDOR

1. Complete Vendor Application
2. Possess a City of Fontana Business License
3. Possess a San Bernardino County Health Permit (Food Vendors Only)
4. Submit color photograph of your booth set up

City of Fontana Business License may be obtained from:
8353 Sierra Ave, Fontana, CA 92335 (909)350-6561
Apply online at Bl.Fontana.org

San Bernardino County Health Permit may be obtained from:
385 N. Arrowhead Ave, San Bernardino, CA 92415 (909)884-4056

About the Event

Fontana Arts JazzFest

Vendor Fee: \$33/ 10x10 booth space

Fontana Arts is hosting a Jazz Concert at Miller Park Amphitheater in February. This event will feature art booths and activities, vendors, and live entertainment. This event is estimated to attract 1,500 patrons. This event will be held on February 26, 2022 from 3pm-7pm.

Application Deadline : January 21.2022

- ◇ Approval Notification will be emailed by January 28, 2022.
- ◇ Booth Space Payment and Proof of Fontana Business License due no later than February 11, 2022.

Hispanic Heritage Celebration

Vendor Fee: \$33/ 10x10 booth space

Fontana Arts is hosting a Hispanic Heritage Celebration at the new Miller Park Amphitheater. This event will feature an assortment of local artists, vendors, and live entertainment. The event will be held in September 2022

Contact information

Tiffany Starks

Cultural Arts

909.349.6942/tstarks@fontana.org

COMMUNITY EVENT VENDOR APPLICATION

Event	<input type="checkbox"/> Fontana Arts JazzFest Miller Park Amphitheater February 26, 2022 3pm-7pm	<input type="checkbox"/> Hispanic Heritage Miler Park Amphitheater September 18, 2022 Time TBD
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Vendor Information	Business/Vendor Name		
	Contact Person		
	Mailing Address		
	Phone	E-mail	Social Media Handle
	Type of Vendor <input type="checkbox"/> FOOD <input type="checkbox"/> NOVELTY <input type="checkbox"/> INFORMATION <input type="checkbox"/> OTHER _____		

MENU / ITEMS	ITEMS - LIST ALL FOOD OR ITEMS FOR SALE THE DAY OF THE EVENT <small>(NOTE: ONLY ITEMS LISTED ON THE APPLICATION WILL BE ALLOWED AFTER APPROVAL)</small>
OPTIONAL	
<input type="checkbox"/> Yes, I have food items that are a healthy alternative <i>Please submit the recipe for these healthy alternative items with your application verification</i>	
<input type="checkbox"/> No, I do not have healthy alternatives on my menu, but would like to learn more about it.	

For Admin Use Only	DATE RECEIVED: _____	<input type="checkbox"/> APPROVED
	BUSINESS LICENSE: _____	
	HEALTH PERMIT: _____	<input type="checkbox"/> NOT APPROVED BY: _____
	PHOTOGRAPH OF BOOTH SET-UP: _____	NOTES: _____ _____ _____

*** APPLICATION MUST BE SUBMITTED WITH ALL APPROPRIATE DOCUMENTS ATTACHED TO BE CONSIDERED FOR APPROVAL***

EXHIBITOR TERMS & CONDITIONS

1. All Vendors/exhibitors are subject to approval before payment is required.
2. Cancellations made after the Vendor Application has been approved and fees have been paid are NOT eligible for a refund.
3. Vendors **MUST** occupy the booth space assigned to that vendor. No booth space changes will be made on site.
4. Vendors **MUST** remain open for the entire event. **NO** late set up or early tear down.
5. Vendors **MUST** submit clear color pictures of their booth set up to be considered for each event.
6. I understand and agree to staff my booth continuously during event hours with a responsible adult 18yrs or older.
7. Vendors are responsible to obtain and submit required permits 1 month prior to event date. _____ (Initials)
8. Vendors are responsible for maintaining current permits and licenses. Failure to do so will result in non-participation.
9. Booth spaces are limited and shall be assigned in the order of receipt of complete vendor packet and required permit(s) and/or Insurance. Types and quantity of vendors shall be determined by type and location of event.
10. **Booth Space:** Will include one (1) 10' x 10' canopy*, one (1) 6 foot table, and two (2) foldable chairs. General event lighting will be provided. If additional lighting is desired generators will be provided however, the vendor is responsible for bringing their own extension cord/s.
11. All vendors selling products at the event are required to obtain and possess a current **City of Fontana Business License. Taxable items require a California Seller's Permit.**
12. Food and beverage vendors/promoters must obtain a **San Bernardino County Health Department Food Permit** in addition to the **City of Fontana Business License.**
13. Failure to complete application with ALL required documentation will result in vendor not to be considered for event.
14. Vendor must submit a new application for each event.
15. Vendor may only sell items listed on application.
16. Failure to comply with above terms and condition may result in removal from event and not being consider for future events.

City of Fontana Release of Liability & Assumption of Risk

I, _____ on **behalf of myself or my minor child**, hereby waive in advance any and all actions or causes of action and claims for injury or property damage which I may have, or which may hereafter accrue to me, my heir or other successors as a result of my participation in any activity, or activities incidental there to (hereafter referred to as the "activity") sponsored by the City of Fontana. This is intended to release and hold harmless the City of Fontana and its elected officials, officers, employees, contractors and agents.

I understand that I must be in good health prior to participating in the activity. I understand that serious accidents occasionally occur to participants during such an activity, transportation to or from such an activity and during activities incidental to such and activity. Knowing these risks, I expressly assume those risks and agree that under no circumstances will I, or any of my heirs or successors present any claims or action against the City of Fontana.

I also agree to be photographed, and or agree to have my children photographed, and release the use of the photographs for publicity of the City of Fontana publications and other public information material.

I hereby represent that I understand and am familiar with the nature of the activities in which I (or my child) will participate in this recreation program. I personally read and understand this release.

Signature: _____ Date: _____