

## STEELWORKERS' AUDITORIUM FACILITY RENTAL FEES

<b>Class 2: Fontana non-profit civic groups and 501c3. Must show proof of non-profit status.</b>	<b>Class 3: Private events hosted by Fontana residents, must show proof of residency.</b>	<b>Class 4: Private events hosted by non-residents or profit making companies</b>
<b>Steelworkers' Auditorium</b>		
<b>Stage Area -15' x 33', Capacity – 330 theatre seats</b>		
	<b>Hourly Rates</b>	<b>Block Rates 6+ hours</b>
<b>Non-Profit</b>	\$100/hour	\$75/hour
<b>Fontana Residents</b>	\$150/hour	\$125/hour
<b>Non-Residents</b>	\$200/hour	\$175/hour
<b>Event Insurance</b>		
<b>101 or more guests</b>	\$116.15	
All renters are required to provide proof of financial responsibility by means of liability insurance in a \$1,000,000 general liability insurance coverage per occurrence or \$2,000,000 for general aggregate naming in the City of Fontana, its officers, agents, and employees as additional insured. If client cannot provide coverage, they may purchase insurance for the day, from the City of Fontana.		
<b>Facility Deposit</b>		
<b>Steelworkers' Auditorium</b>	\$500	
100% of the facility deposit is due at the time of the reservation and the remaining balance is due no less than 30 days prior to the reservation date.		
<b>Miscellaneous Fees</b>		
<b>Additional Staff</b>	\$16 per hour/ staff member	A minimum of one staff member will be provided per rental. Additional staff cost will be incurred according to rental technical and/or attendance needs.
<b>Security Guards</b>	\$41.04 per hour	A minimum of two security guards will be required anytime there are over 100 guests, and/or music entertainment. Security guards will be arranged by the Community Services Staff. City of Fontana reserves the right to require Security services as deemed necessary per rental.
<b>Auditorium Dark Day</b>	\$300 per day	Fee for daily rental to reserve auditorium during a non-rehearsal or non-performance day when equipment or props are left on site for a scheduled production and can not be used by another party. Must have current rental agreement

## Cancellation Policy

When applicable, refund checks, including refundable deposits, are issued to the payee within 4-6 weeks after the conclusion of the reservation.

Cancellations requested **at least 60 days prior** to the reservation date will receive 100% of refund, minus a \$150 cancellation fee and a \$10 processing fee. Cancellations requested **less than 60 days prior** to the reservation date will result in loss of 100% of fees paid, plus a \$10 processing fee.

- **All rentals require a minimum of a four (4) hour reservation period.**
- DJ's and/or live music are to play only during the scheduled event time. Music must end one (1) hour prior to the end of the reservation.
- **All vendors must have insurance: DJ, live music, performers, etc.**
- \*Steelworkers' Auditorium does not offer set up or cleaning up accommodations.
- \*Facility must be cleaned and cleared by the end of the reserved time.
- **\*Fees always subject to change.**

For more information or to make a reservation, please contact (909) 349-6949 or [jhernandez1@fontana.org](mailto:jhernandez1@fontana.org).

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