

**CITY OF FONTANA
RESERVE POLICE OFFICER
TECHNICAL RESERVE POLICE OFFICER**

DEFINITION: Under general and/or immediate supervision, assist regular Police Officers with various programs and patrolling assigned portions of the City in the prevention of crime and the enforcement of law and order.

DISTINGUISHING CHARACTERISTICS

Reserve Police Officer – Employees within this classification are distinguished from the Technical Reserve Police Officer by the performance of patrol duties, which may be with a sworn Officer, another Reserve Officer, or alone depending on the level of certification. Level III Reserve Officers can only work in a support role not requiring the use of general peace officer powers. Level II and Level I Reserve Officers may work field or other support assignments requiring the use of peace officer powers.

Technical Reserve Police Officer – Employees within this classification are distinguished from the Reserve Police Officer by the utilization of skills and expertise in various trades or professions to assist the Fontana Police Department with various programs/assignments. Employees within this classification are professionals in their chosen career fields.

ESSENTIAL FUNCTIONS: Candidates must have the ability to:

- Accurately observe and remember names, faces, numbers, incidents and places.
- Learn to use and properly care for firearms, as required by assignment.
- Participate in firearms qualifications, as required by assignment.
- Think and act quickly in emergencies, judge situations, and evaluate people accurately.
- Learn, understand, interpret and apply laws, regulations, policies, and procedures.
- Prepare clear, accurate, and grammatically correct written reports and memorandums.
- Work a minimum of eight (8) voluntary hours per month and attend required meetings and/or trainings.
- Understand and carry out oral and written directions.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain cooperative working relationships with those contacted throughout the course of employment.
- Perform any other tasks or functions deemed necessary to the daily operations of the employer.

THE ABOVE LIST OF ESSENTIAL FUNCTIONS IS NOT EXHAUSTIVE AND MAY BE SUPPLEMENTED AS NECESSARY BY THE EMPLOYER

WORKING CONDITIONS: Position requires prolonged sitting, standing, walking, reaching, twisting, turning, kneeling, bending, squatting, and stooping in the performance of daily activities. The position also requires grasping repetitive hand

movement, and fine coordination in preparing reports using a computer keyboard. Additionally, the position requires near, far, and color vision in viewing crime scenes, evidence, and firing a weapon. As a law enforcement officer, the incumbent may be required to run in pursuit and subdue suspects while taking them into custody; walk on uneven and slippery surfaces, and climb ladders. This position will be required to work outdoors in all weather conditions, around loud noise, and moving vehicles. Incumbents may also be subjected to physical threats, verbal abuse, and other stressful situations.

EXPERIENCE AND TRAINING GUIDELINES

EXPERIENCE/EDUCATION: Candidates must meet the minimum standards as required by the California Government Code Section 1031:

- Be a citizen of the United States or a permanent resident alien who is eligible for and has applied for citizenship.
- Be fingerprinted for the purposes of search of local, state, and national fingerprint files to disclose a criminal record.
- Be of good moral character, as determined by a thorough background investigation.
- Be a U.S. high school graduate, pass the General Education Development Test or other high school equivalency test approved by the State Department of Education that indicates high school graduation level, pass the California High School Proficiency Examination, or have attained a two-year, four year, or advanced degree from an accredited college or university.
- Be found to be free from any physical, emotional, or mental condition that might adversely affect the exercise of the powers of a peace officer.

AGE: Candidates must be at least 21 years of age.

LICENSES/CERTIFICATIONS: Possession of, and continuously throughout employment, a valid California Class "C" Driver's License. Depending upon assignment, the applicant may be required to maintain professional licenses and/or certifications necessary for the position or required by law. In addition, candidates must meet the following requirements:

Level III: Successful completion of the Commission on Peace Officer Standards and Training (POST)-certified Module III, as specified in the POST Reserve Officer Minimum Standards or appointment within three years of the date of last service as a Level I or II Reserve Peace Officer. Subsequent completion of Level II and Level I Reserve Academies is strongly encouraged.

Level II: Successful completion of the POST-certified Module III and II, as specified in the POST Reserve Officer Minimum Standards or appointment within three years of the date of last service as a Level I or II Reserve Peace Officer. Subsequent completion of Level I Reserve Academy is strongly encouraged.

Level I: Successful completion of the POST Regular Basic Course, as specified in the POST Reserve Officer Minimum Standards.

SUPPLEMENTAL INFORMATION: Successful candidates will be required to pass a drug screening, fingerprint screening, physical examination and a background investigation.