



CITY OF FONTANA
Department of Engineering
 8353 Sierra Avenue, Fontana CA 92335
 Phone (909) 350-7610
engineering@fontana.org

**EXCAVATION
 AND
 TRAFFIC CONTROL
 PERMIT
 APPLICATION**

PROJECT INFORMATION

<i>Address & Project Location:</i>		Staff Use Only <i>ENGINEERING PERMIT No.:</i>
<i>Work Order No.:</i>		
<i>Proposed Start Date:</i>	<i>No. of Working Days:</i>	
<i>Description of Work:</i>		
<input type="checkbox"/> <i>Yes</i> <input type="checkbox"/> <i>No</i> <i>Traffic Control Only (No Excavation)</i> <input type="checkbox"/> <i>Yes</i> <input type="checkbox"/> <i>No</i> <i>Will the project cause complete street closure?</i> <input type="checkbox"/> <i>Yes</i> <input type="checkbox"/> <i>No</i> <i>Is the project located adjacent to Kaiser Hospital or School?</i> <input type="checkbox"/> <i>Yes</i> <input type="checkbox"/> <i>No</i> <i>Is the project located adjacent to a signalized intersection?</i> <input type="checkbox"/> <i>Yes</i> <input type="checkbox"/> <i>No</i> <i>Is the project for a small cell / wireless location?</i>	<i>Note: If traffic control for the project is beyond the scope of the CATTCH manual or if it involves a road closure, then traffic control plans will be required.</i>	
<i>CA Temporary Traffic Control Handbook: Latest Edition (CATTCH) proposed for this project: Drawing No: _____ (Provide Sheet(s))</i>		

APPLICANT

Contact Person:

<i>Phone:</i>	<i>Mobile:</i>	<i>Email:</i>
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Company Name:

Address:

CONTRACTOR

Contact Person:

<i>Phone:</i>	<i>Mobile:</i>	<i>Email:</i>
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Company Name:

Address:

_____	<i>City Business License No.</i>
_____	<i>State License No.</i>
_____	<i>General Liability Insurance Carrier</i>
_____	<i>Workers Compensation Insurance Carrier</i>

Note: A copy of the State License, General Liability & Workers Comp. must be submitted. Add City as additionally insured/ indemnify against liability.



City of Fontana

TRAFFIC CONTROL/LANE CLOSURE PERMIT REQUIREMENTS

Contractor Requirements Before a Traffic Control/Lane Closure Permit is issued, the contractor shall obtain a City of Fontana Business License, provide a copy of their Contractor's License (Class A or C only – no B license), and provide proof of General Liability insurance and Workers Compensation insurance. In addition, the City of Fontana shall be named as additional insured. Insurance requirements include:

- Minimum \$1,000,000 General Liability
- Minimum \$1,000,000 Workers Compensation

These requirements apply to all contractors (including sub-contractors) working within the City.

Minor Projects that are determined to have minimal traffic impact will generally not require a Traffic Control Plan submittal. The applicant can use, as guidance for temporary traffic controls, the California Temporary Traffic Control Handbook (CATTCH). Note: This was formerly known as the California Joint Utility Traffic Control Manual. Simply list the most appropriate drawing number on the application. This handbook can be located online at: https://www.sce.com/sites/default/files/inline-files/tcm_0.pdf. The permittee can also use the Manual of Uniform Traffic Control Devices as a guide to the placement of temporary traffic control devices.

Major Projects involving traffic control beyond the scope of the CATTCH handbook or the MUTCD will generally require engineered Traffic Control Plans. Such projects can include:

- Work within or close to signalized intersections
- Road closures requiring detour routes

If an engineered Traffic Control Plan is required, the City will require at least two weeks to review and process. Engineered traffic control plans shall include:

- Existing roadway geometry and traffic controls
- Proposed temporary traffic control signing & striping (including spacing dimensions)
- The restriction of parking as necessary
- Work hours (as approved by the City) and project duration
- General notes (as provided by the City)
- Contact information
- Jurisdictional boundaries (as necessary)

Permittee Responsibility

It is the responsibility of the permittee performing work on, or adjacent to, a roadway to install and maintain appropriate work zone temporary traffic control devices as necessary to provide safe passage for the traveling public (including pedestrians and bicyclists) through the work zone, as well as for the safeguard of workers.

Advance Notification

Any project causing a significant traffic impact will require the placement of Changeable Message Signs as well as the notification of emergency services, schools, transportation services and impacted residents. Notification shall be made a minimum of a week prior to starting work. Advance notifications shall be reviewed and approved by engineering staff.

Work Times are determined on a case-by-case basis. In general, no work shall encroach into the travel lane of a major street between the hours of 7:00 a.m. to 8:30 a.m. or from 3:30 p.m. to 6:00 p.m. Night work, when required, is limited to the hours of 9 p.m. to 5 a.m. Work times within the vicinity of schools will be restricted to avoid contributing to school zone congestion.

Applications for Multiple Locations will not be accepted. In order to track work within the City and provide inspection services, we require a separate application for each individual work location.

Fees

The application fee is \$98.

The fee to review utility traffic control plans is \$100.

The fee to review engineered traffic control plans is \$400.

Plan check fees, if applicable, are determined by the type of plan. Inspection fees are determined by the project hours and duration. Traffic signal operations fees may also apply. These fees are billed per the City's comprehensive fee schedule.

Dig Alert

It is the responsibility of the permittee to notify Dig Alert at least 48 hours prior to beginning any excavations.

Damages to any City facilities (sewer, storm drain, landscape, landscape irrigation, etc.) shall be repaired by the City and charged to the contractor.

Trench repair shall be in accordance with City Design Standard 1008.

Restoration of Traffic Control Devices

The applicant is responsible for restoring to original condition all striping, legends, signs and any other existing traffic control devices at the end of the work shift and at the end of the project.

This includes any traffic control devices damaged by any means or rendered ineffective.

Replacement or repair shall be per current City Standards.

Plans and Specifications

Contractors are required to have a copy of the Permit, Plans and Specifications at the Work site at all times. This includes any approved traffic control plans, detour plans, or any referenced plans from the WATCH manual, the CATTCH manual or the MUTCD. Any contractor failing to have these items will be shut down.

TRAFFIC CONTROL NOTIFICATION LIST

Organization	Contact	Phone/Fax/E-Mail
City of Fontana, Engineering		
8353 Sierra Ave		Phone: (909) 350-7610
Fontana, CA 92335		Fax: (909) 350-7676
Jeff Kim	Engineering Manager	jkim@fontana.org
Richard Aspril	Inspection Supervisor	RAspril@fontana.org
David Teater	Associate Engineer, Traffic	dteater@fontana.org
Darrin Huggins	Supervising Traffic Specialist	dhuggins@fontana.org
Dave Perez	Senior Traffic Technician	dperez@fontana.org
City of Fontana, Public Services		
16489 Orange Way		Phone: (909) 350-6760
Fontana, CA 92335		Fax: (909) 350-6755
Chuck Hays	Public Works Director	chays@fontana.org
Fontana Police Department		
17005 Upland Ave		Phone: (909) 350-7700
Fontana, CA 92335		Fax: (909) 356-8700
Kurt Schlotterbeck	Traffic Sergeant	kschlotterbeck@fontana.org
Wendy Hostetter	Dispatch Supervisor	whostetter@fontana.org
San Bernardino County Fire		
1743 W Miro Way		Phone: (909) 356.3805
Rialto, CA 92376		
Jeff Birchfield	Division Chief	jbirchfield@sbcfire.org
San Bernardino County Sheriff		
17780 Arrow Boulevard		Phone: (909) 356-6767
Fontana, CA 92335	Dispatch-Fontana	font-pic@sbcisd.org
California Highway Patrol		
13982 Victoria Street	Dispatch	Phone: (909) 428-5400
Fontana, CA 92336	Dispatch	talrodriguez@chp.ca.gov
		rkingston@chp.ca.gov
American Medical Response		
7925 Center Ave		Phone: (800) 474-1777
Rancho Cucamonga, CA 91730		Fax: (909) 945-5183
Chris Valentin	Dispatch Supervisor	chris.valentin@amr.net
Fontana School District		
9851 Catawba Ave		Phone: (909) 357-7600
Fontana, CA 92335		
Adam Walker	Facilities Supervisor	Adam.walker@fusd.net
Mary Stevens	Director, Transportation	Mary.Stevens@fusd.net
Randal Bassett	Superintendent	Randal.Bassett@fusd.net

TRAFFIC CONTROL NOTIFICATION LIST

Organization	Contact	Phone/Fax/E-Mail
Fontana School District Police		
9680 Citrus Ave		Phone: (909) 350-7600 x29064
Fontana, CA 92335		
Sherri Sebo	Dispatch Supervisor	SeboSL@fUSD.net
Etiwanda School District		
6061 East Avenue		Phone: (909) 899-2451
Etiwanda, CA 91739		Fax: (909) 899-1235
Jay Strain	Transportation Director	Jay_Strain@etiwanda.k12.ca.us
Chaffey Joint Union High School District		
211 W Fifth Street		Phone: (909) 988-8511
Ontario CA 91762		Fax: (909) 984-1164
Brice Sunderland	Transportation Director	brice.sunderland@cjuhsd.net
Colton Joint Unified School District		
1212 Valencia Dr		Phone: (909) 580.5000
Colton, CA 92324		
Raynona Orona	Transportation Director	raynona_orona@cjud.net
Chaffey College		
16855 Merrill Avenue		Phone: (909) 652-7400
Fontana, CA 92335		
Roni Osifeso Petersen	Administrative Assistant	roni.osifeso@chaffey.edu
Rialto Unified School District		Phone: (909) 421-7555
625 W Rialto Ave		
Rialto CA		
George Palma	Facilities Planning Technician	gpalma@rialto.k12.ca.us
Burrtec Waste		
9820 Cherry Ave		Phone: (909) 822-9739
Fontana, CA 92335		Fax: (909) 429-4291
Norma Carrillo	Dispatch	ranchocs@burrtec.com
Omnitrans		
1700 West Fifth St		Phone: (909) 379-7153
San Bernardino, CA 92411		Fax: (909) 888-0524
Melvin Cabang	Stop & Station Supervisor	melvin.cabang@omnitrans.org
Fontana Post Office		Phone: (909) 822-4134
8282 Sierra Ave		Fax: (909) 822-1373
Fontana, CA 92335		
Bridgett Davis	Postmaster	bridgett.l.davis@usps.gov
Cindy Gasaway	Carrier Supervisor	cindy.d.gasaway@usps.gov
Caltrans		
Terri Kasinga		terri.kasinga@dot.ca.gov