

City of Fontana

8353 Sierra Avenue
Fontana, CA 92335



Minutes

Tuesday, February 22, 2022

7:00 PM

Grover W. Taylor Council Chambers

Housing Authority

Jesus "Jesse" Sandoval - Chairperson

John B. Roberts - Vice Chairperson

Peter A. Garcia- Authority Member

Phillip Cothran - Authority Member

Acquanetta Warren - Authority Member

Janet Koehler Brooks - City Treasurer

Germaine McClellan Key - Authority Secretary

CALL TO ORDER/ROLL CALL:

A. 7:00 P.M. Call the Meeting to Order

The Regular meeting of the Fontana Housing Authority was held in the Grover W. Taylor Council Chambers, 8353 Sierra Avenue, Fontana, California, on Tuesday, February 22, 2022.

Chairperson Sandoval called the meeting to order at 7:04 p.m.

ROLL CALL:

Present: Chairperson Sandoval, Authority Members Cothran, Garcia, and Warren.

Absent: Vice Chairperson Roberts

PUBLIC COMMUNICATIONS:

A. Public Communications

There were no public communications received.

CONSENT CALENDAR:

ACTION: Motion was moved by Authority Member Warren, seconded by Authority Member Garcia, to approve the Consent Calendar Items "A-C" with a 4-0-1 vote as follows: **AYES:** Warren, Garcia, Cothran, and Sandoval; **NOES:** None; **ABSENT:** Roberts

- A. Approval of Minutes** [21-1210](#)
Approve the minutes of the December 14, 2021, Regular Housing Authority Meeting.
- B. Fiscal Year 2021/22 Mid-Year Budget Status Report** [21-1184](#)
Approve the recommended Fiscal Year 2021/22 Mid-Year Budget adjustments
- C. Aventerra I,II & III Apartments Second Amendment to Agreement Containing Covenants** [21-1195](#)
 - 1. Approve a Second Amendment to Agreement Containing Covenants for the Aventerra I Apartments located at 8555 Citrus Avenue;
 - 2. Approve a Second Amendment to Agreement Containing Covenants for the Aventerra II Apartments located at 16225 Arrow Blvd;
 - 3. Approve a HUD Amendment to Restrictive Covenants for the Aventerra III ("Citrus Breeze") Apartments located at 8550 Citrus Avenue; Authorize the City Manager to execute any documents necessary or appropriate to effectuate said approvals and/or agreement.

EXECUTIVE DIRECTOR'S COMMUNICATIONS:

A. Executive Director's Communications

No Executive Director communications were received.

ELECTED OFFICIALS COMMUNICATIONS/COMMITTEE REPORTS:

A. Elected Officials Communications/Committee Reports

No Elected Officials Communications/Committee reports were received.

ADJOURNMENT:

A. Adjournment

Chair Sandoval adjourned the meeting at 7:49 p.m.

Jesse Sandoval

Jesse Sandoval
Chairperson

THE FOREGOING MINUTES WERE APPROVED AND ADOPTED BY THE FONTANA HOUSING AUTHORITY ON 14th DAY OF JUNE 2022.

Germaine McClellan Key

Germaine McClellan Key
Authority Secretary

Certificate Of Completion

Envelope Id: EC8CB43A2A98428EB7205D00E52009C4	Status: Completed
Subject: Please DocuSign: 06-23-2020 HA Minutes - Draft.pdf	
Source Envelope:	
Document Pages: 3	Signatures: 2
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	City Clerk
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	8353 Sierra Avenue
	Fontana, CA 92335
	clerks@fontana.org
	IP Address: 192.146.186.96

Record Tracking

Status: Original	Holder: City Clerk	Location: DocuSign
6/15/2022 09:04 AM	clerks@fontana.org	

Signer Events

Signer Events	Signature	Timestamp
Jesse Sandoval jsandoval@fontana.org Security Level: Email, Account Authentication (None)	<i>Jesse Sandoval</i> Signature Adoption: Pre-selected Style Signed by link sent to jsandoval@fontana.org Using IP Address: 108.184.98.58 Signed using mobile	Sent: 6/15/2022 09:04 AM Viewed: 6/16/2022 05:00 PM Signed: 6/16/2022 05:01 PM

Electronic Record and Signature Disclosure:
Accepted: 6/16/2022 | 05:00 PM
ID: f3466b9b-8260-47fd-afa0-5c28a7203d4e

Germaine McClellan Key gkey@fontana.org Security Level: Email, Account Authentication (None)	<i>Germaine McClellan Key</i> Signature Adoption: Pre-selected Style Signed by link sent to gkey@fontana.org Using IP Address: 107.201.246.59	Sent: 6/16/2022 05:01 PM Viewed: 6/16/2022 05:20 PM Signed: 6/16/2022 05:20 PM
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Electronic Record and Signature Disclosure:
Accepted: 6/16/2022 | 05:20 PM
ID: d0715c8c-7a88-4d23-b351-3498fee52790

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp

Kathy Kasinger kkasinger@fontana.org Records Coordinator Security Level: Email, Account Authentication (None)	COPIED	Sent: 6/16/2022 05:20 PM Viewed: 6/16/2022 05:28 PM
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Electronic Record and Signature Disclosure:

Carbon Copy Events	Status	Timestamp
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Accepted: 6/10/2022 | 09:50 AM
ID: 65a4bc50-270f-4857-98bf-1f3fec446c11

Evelyne Ssenkoloto
essenkol@fontana.org
Security Level: Email, Account Authentication (None)

COPIED

Sent: 6/16/2022 | 05:20 PM

Electronic Record and Signature Disclosure:
Accepted: 10/13/2021 | 04:17 PM
ID: e7145250-7347-428b-af51-3066469cc29f

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	6/15/2022 09:04 AM
Certified Delivered	Security Checked	6/16/2022 05:20 PM
Signing Complete	Security Checked	6/16/2022 05:20 PM
Completed	Security Checked	6/16/2022 05:20 PM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure

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To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at cteveda@fontana.org and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

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To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign account, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to cteveda@fontana.org and in the body of such request you must state your e-mail, full name, IS Postal Address, telephone number, and account number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows2000? or WindowsXP?
Browsers (for SENDERS):	Internet Explorer 6.0? or above
Browsers (for SIGNERS):	Internet Explorer 6.0?, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	<ul style="list-style-type: none"> •Allow per session cookies •Users accessing the internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection

** These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will have the right to withdraw your consent.

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To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

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