

**MINUTES OF THE CITY OF FONTANA  
REGULAR HOUSING AUTHORITY MEETING  
November 10, 2020  
AVAILABLE REMOTELY**

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**CALL TO ORDER/ROLL CALL:**

**A. 7:00 P.M. Call the Meeting to Order**

The Regular Meeting of the City of Fontana Housing Authority was held remotely on Tuesday, November 10, 2020. Chairperson Armendarez called the meeting to order at 9:58 p.m.

**ROLL CALL:**

Present: Chairperson Armendarez, Authority Members Warren, Roberts, Cothran and Sandoval.

Absent: None

**PUBLIC COMMUNICATIONS:**

**A. Public Communications**

There were no public communications received.

**CONSENT CALENDAR:**

**ACTION:** Motion was made by Authority Member Roberts, seconded by Authority Member Sandoval and passed by a vote of 5-0 to approve Consent Calendar Items "A-B" (AYES: Armendarez, Warren, Roberts, Sandoval and Cothran; NOES: None; ABSENT: None) as follows:

**A. Approval of Minutes**

Approve the Minutes of the October 27, 2020 Regular Housing Authority Meeting.

**B. Consideration of a First Affordable Housing Funding Agreement by and between the City of Fontana and the Fontana Housing Authority**

Adopt **Resolution No. FHA 2020-004**, a Resolution of the Fontana Housing Authority, approving a First Affordable Housing Funding Agreement by and between the City of Fontana and the Fontana Housing Authority, and authorizing related actions.

**ELECTED OFFICIALS COMMUNICATIONS/COMMITTEE REPORTS:**

**A. Elected Officials Communications/Reports**

There were no Elected Official communications received.

**EXECUTIVE DIRECTOR'S COMMUNICATIONS:**

**A. Executive Director Communications**

There were no Executive Director communications received.

**ADJOURNMENT:**

The Fontana Housing Authority meeting was adjourned by consensus at 10:00 p.m.

DocuSigned by:  
*Toni Lewis*  
EBCDCFDA17764F6...  
Tonia Lewis  
Authority Clerk

DocuSigned by:  
*Phillip Cothran*  
57308158417D43E...  
Phillip W. Cothran  
Vice-Chairperson

## Certificate Of Completion

Envelope Id: 16767162533744FCB2C8E0292586C506	Status: Completed
Subject: Please DocuSign: 11-10-2020 HA Minutes - Draft.pdf	
Source Envelope:	
Document Pages: 2	Signatures: 2
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
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Time Zone: (UTC-08:00) Pacific Time (US & Canada)	8353 Sierra Avenue
	Fontana, CA 92335
	clerks@fontana.org
	IP Address: 192.146.186.96


## Record Tracking

Status: Original 1/13/2021 9:37:31 AM	Holder: City Clerk clerks@fontana.org	Location: DocuSign
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## Signer Events

Phillip Cothran  
pwothran@fontana.org  
Security Level: Email, Account Authentication (None)

## Signature

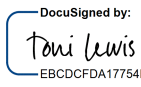
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57308158417D43E...  
  
Signature Adoption: Pre-selected Style  
Using IP Address: 47.152.50.133  
Signed using mobile

## Timestamp

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Viewed: 1/13/2021 10:08:06 AM  
Signed: 1/13/2021 10:08:15 AM

**Electronic Record and Signature Disclosure:**  
Accepted: 1/13/2021 10:08:06 AM  
ID: df9ff195-76d0-4b55-84ec-03e9666b5062

Toni Lewis  
tlewis@fontana.org  
City Clerk  
City of Fontana  
Security Level: Email, Account Authentication (None)

DocuSigned by:  
  
EBCDCFDA17754F5...  
  
Signature Adoption: Pre-selected Style  
Using IP Address: 76.218.56.24  
Signed using mobile

Sent: 1/13/2021 10:08:16 AM  
Viewed: 1/13/2021 12:45:12 PM  
Signed: 1/13/2021 12:45:29 PM

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

## In Person Signer Events

## Signature

## Timestamp

## Editor Delivery Events

## Status

## Timestamp

## Agent Delivery Events

## Status

## Timestamp

## Intermediary Delivery Events

## Status

## Timestamp

## Certified Delivery Events

## Status

## Timestamp

## Carbon Copy Events

## Status

## Timestamp

Kathy Kasinger  
kkasinger@fontana.org  
Records Coordinator  
Security Level: Email, Account Authentication (None)

**COPIED**

Sent: 1/13/2021 12:45:30 PM

**Electronic Record and Signature Disclosure:**  
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Carbon Copy Events	Status	Timestamp
Evelyne Ssenkoloto essenkol@fontana.org Security Level: Email, Account Authentication (None)	COPIED	Sent: 1/13/2021 12:45:30 PM Viewed: 1/13/2021 1:12:10 PM
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	1/13/2021 9:37:50 AM
Certified Delivered	Security Checked	1/13/2021 12:45:12 PM
Signing Complete	Security Checked	1/13/2021 12:45:29 PM
Completed	Security Checked	1/13/2021 12:45:30 PM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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**Required hardware and software**

Operating Systems:	Windows2000? or WindowsXP?
Browsers (for SENDERS):	Internet Explorer 6.0? or above
Browsers (for SIGNERS):	Internet Explorer 6.0?, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	<ul style="list-style-type: none"> <li>•Allow per session cookies</li> <li>•Users accessing the internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection</li> </ul>

\*\* These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will have the right to withdraw your consent.

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