



KFON Channel 3
Government Access Channel



Community Bulletin Board

MESSAGE DISPLAY REQUEST

The KFON Government Access Channel Bulletin Board is a computerized listing of messages which runs on Channel 3 whenever video segments are not on the air. It provides a listing of community events, community services, nonprofit fund-raising events, public notices and other non-commercial advertising. The Community Bulletin Board is offered as a free service.

Instructions: Please fill in the areas below indicating the message you would like to appear on KFON 3 Community Bulletin Board. The message will begin airing approximately two weeks prior to event date. This service is maintained and managed by KFON staff and all messages are subject to editing and condensation.

Today's Date:

Name of Organization:

Type of organization:

- Local Government Educational Institution Non-profit* Organization
*Must submit proof of NP status.
- Local Service Group Social or Recreational Club Law Enforcement Agency
- Business/For Profit Group (If event or activity benefits local humanitarian or non-profit group.)
- Other public agency (outside of Fontana) with information of interest to Fontana viewers.
(As space permits. Local groups will receive priority.)

Contact Information:

Name:

Phone Number: ()

Address:

Message:

Type of Message: Event Public Meeting Public Announcement Activity Service

Title:

Date:

Time:

Start:

End:

Location:

Contact:

Other (May be condensed):

COMMUNITY BULLETIN BOARD POLICY

The KFON Government Access Channel Bulletin Board is a computerized listing of public service messages which runs on Channel 3 whenever video segments are not on the air. It provides a listing of community events (such as fairs and concerts), community service activities, nonprofit fundraising events, and other non-commercial advertising. The bulletin board is maintained and managed by the City of Fontana, Community Services Department's Audio Visual Productions staff. The Community Bulletin Board is offered as a free service.

ELIGIBLE PARTICIPANTS:

Entities and groups eligible to submit messages for airing over KFON include:

- Local governments;
- Local private and public educational institutions;
- Local nonprofit organizations;
- Local service groups;
- Local social and recreational clubs;
- Businesses and for-profit groups, if the sponsored event or activity benefits a local humanitarian or nonprofit cause;
- Public agencies outside of Fontana which offer information and activities of interest to Fontana viewers. These messages will be displayed on the community bulletin board as space permits, priority will be given to messages submitted by local groups.
- Law enforcement agencies publicizing rewards and missing person information.

Message Preemption: While all messages are deemed important, community bulletin board information will be preempted on KFON Channel 3 to provide feature programming and critical information to viewers in the event of a major disaster or emergency affecting the city.

MESSAGE EVALUATION:

Each message is reviewed by the KFON administrator for conformance with eligibility and content guidelines. Priority is given to City sponsored events and information, then to announcements submitted by Fontana organizations, and finally to announcements by organizations outside of Fontana.

MESSAGE CONTENT REQUIREMENTS AND RESTRICTIONS:

- Messages must be submitted in writing to the Community Services Department in person, by mail, by email, or by fax. Printed message forms are made available at most City and other Public Facilities and online at www.fontana.org.
- Messages must be noncommercial in nature, serving the public interest.
- Messages must be submitted at least two weeks before scheduled event.
- Messages must be brief (typically about 75 words). All messages are subject to editing and may be condensed.
- Time sensitive messages will be displayed through the day of the event or a specified deadline.
- Messages with no specific event time or deadline will be displayed for as long as space permits, at the KFON administrator's discretion.

The following types of messages will NOT be considered:

- Content considered obscene;
- Messages promoting illegal activities;
- Activities that attempt to defraud viewers or attempt to obtain money by fraudulent pretenses, representations, or promises;
- Commercial advertising;
- Messages promoting, endorsing, or opposing a political candidate, initiative or election issue; however, notices publicizing public meetings, forums, and social functions sponsored by political groups are acceptable, as long as the name of political candidates are not publicized.

DISCLAIMER:

The Community Bulletin Board is being provided as a public service. Therefore, while the City shall endeavor to ensure that messages submitted by individuals/organizations are transmitted accurately and in a timely manner, the City assumes no liability in connection with the Bulletin Board and makes no warranties or representations that any message will, in fact, be transmitted accurately or at any particular time. The City cannot take responsibility for the factual accuracy of the information submitted (i.e., times, dates, specific locations, name spellings and phone numbers.) That responsibility rests with the originator of the information submitted.