



COMMUNITY EVENT VENDOR APPLICATION

REQUIREMENTS PRIOR TO BEING CONSIDERED AS A VENDOR

1. City of Fontana Business License or Special Activity Permit
 - Business License (May be used for all events in ONE calendar year)
Business License
8353 Sierra Ave, Fontana, CA 92335
909-350-6561
 - Special Activity (One time use only during ONE calendar year)
Community Services Department
9460 Sierra Ave, Fontana, CA 92335
909-428-8360
2. San Bernardino Health Permit (Food Vendors Only) 909-884-4056
3. Vendor Application
4. Photograph of your Booth Set-Up

ABOUT THE EVENTS

Cruise Night

This monthly family friendly event offers an assortment of vendors and live entertainment, as well as an array of low rider and hot rod cars along Spring Street in the heart of Fontana. The event attracts over 3,000 people every month. First Friday of each month except January.

Teen Fest

Vendor Fee: \$10/ Booth Space

Fontana's Teen Fest is a two part series consisting of: *Teen Health Fair* and *Teen Spotlight*. The purpose of the events are to provide teens with resources to make healthy and smart decisions about their future and instill the benefits of a drug-free lifestyle while promoting community involvement for youth between the ages of 12 and 18 years. Each quarterly event hosts up to 600 attendees of all ages.

Fontana Days Run

Vendor Fee: \$10/ Booth Space

Hosting over 2000 participants, the City of Fontana Half Marathon Course is recognized as the fastest half marathon course in the World. The Fontana Days Run will feature a Half Marathon Run, Children's Half Mile Dash, 5k Family Fitness Walk, 5k Run/Race Walk, vendors, exhibitors, live entertainment and finish line festivities. Please specify if you would like to add product/marketing materials in race bags.

Summer Events

Vendor Fee: \$10/ Booth Space

Each summer, the City of Fontana Community Services Department brings neighbors together with a series of nightly entertainment that encourages all ages to enjoy the spirit of summer. The summer series consist of *Concerts in the Park*, *Dive-In Movies*, *Family Fun Nights*, and *Variety Nights*.

Festival of Winter

Regional Vendor Fee: \$50/ Booth Space

The Festival of Winter event attracts over 10,000 participants to Miller Park. The event has vendors, crafts, music, 50 tons of snow and pictures with Santa.



City of Fontana

COMMUNITY SERVICES DEPARTMENT
 9460 Sierra Avenue, Fontana, CA 92335
 (909) 428-8360, Fax (909) 428-2546

COMMUNITY EVENT VENDOR APPLICATION 2009

Directions: Each vendor must complete and sign this Community Event Vendor Application and return to the City of Fontana Community Services Department office.

Event	<input type="checkbox"/> Summer Events	DATE _____	<input type="checkbox"/> Cruise Night DATE: _____	Teen Fest
	<input type="checkbox"/> Concerts in the Park _____		<input type="checkbox"/> Fontana Days Run	<input type="checkbox"/> Teen Health Fair
	<input type="checkbox"/> Dive-In Movies _____		<input type="checkbox"/> Festival of Winter	<input type="checkbox"/> Teen Spotlight
	<input type="checkbox"/> Family Fun Night _____		<input type="checkbox"/> Other _____	
	<input type="checkbox"/> Variety Night _____			

Vendor	Business/Vendor Name _____	
	Contact Person _____	
	Mailing Address _____	
	Phone _____	E-Mail _____
	Type of Vendor <input type="checkbox"/> FOOD <input type="checkbox"/> NOVELTY <input type="checkbox"/> INFORMATIONAL <input type="checkbox"/> OTHER _____	
	Type of Set up <input type="checkbox"/> TRAILER _____ Size _____ <input type="checkbox"/> CANOPY _____ Size _____ <input type="checkbox"/> OTHER _____ Type _____ Size _____	

MENU/ ITEMS	ITEMS - LIST ALL FOOD OR ITEMS FOR SALE THE DAY OF THE EVENT (NOTE: ANY ITEM NOT LISTED MAY NOT BE SOLD. ALL ITEMS ARE SUBJECT TO APPROVAL)

For Administrative Use Only	DATE RECEIVED : _____	PHOTOGRAPH OF BOOTH SET-UP: _____
	BUSINESS LICENSE : _____	<input type="checkbox"/> APPROVED <input type="checkbox"/> NOT APPROVED BY: _____
	HEALTH PERMIT : _____	
	SPECIAL ACITIVITY: _____	NOTES: _____



EXHIBITOR TERMS & CONDITIONS

1. All vendors/exhibitors are subject to approval before payment is required.
2. Cancellations made after the Vendor Application has been approved and fees have been paid are **NOT** eligible for a refund.
3. Vendors **MUST** occupy the booth space assigned to that vendor. No booth space changes will be made on site.
4. Vendors must submit clear color pictures of their booth set up to be considered for each event.
5. I understand and agree to staff my booth continuously during event hours with a responsible adult 18yrs or older. _____
(Initials)
6. Vendors are responsible to obtain required permits 1 month prior to event date.
7. Booth spaces are limited and shall be assigned in the order of receipt of application and required Permit(s) /and or Insurance. Types and quantity of vendors shall be determined by type and location of event.
8. **Booth Space: 10' x 10' area.** Space does not include equipment or electricity. It is the responsibility vendor/exhibitor to provide any and all equipment such as canopy, tables, chairs, etc. to meet their needs.
9. All vendors selling products at the event are required to obtain and possess a current **City Fontana Business License** or a one day **Special Activity Permit \$25.00 (only valid once in a 365 day period).**
10. Food and beverage vendors/promoters must obtain a **San Bernardino County Health Department Temporary Food Permit** in addition to the **City of Fontana Business License** or a **Special Activity Permit.**
11. Failure to complete application with ALL required documentation will result in vendor not to be considered for any Event.
12. Vendor must submit a new application for each event.

City of Fontana Release of Liability & Assumption of Risk

I, _____ on behalf of myself or my minor child, hereby waive in advance any and all actions or causes of action and claims for injury or property damage which I may have, or which may hereafter accrue to me, my heir or other successors as a result of my participation in any activity, or activities incidental there to (hereafter referred to as the "activity") sponsored by the City of Fontana. This is intended to release and hold harmless the City of Fontana and its elected officials, officers, employees, contractors and agents.

I understand that I must be in good health prior to participating in the activity. I understand that serious accidents occasionally occur to participants during such an activity, transportation to or from such an activity, and during activities incidental to such an activity. Knowing these risks, I expressly assume those risks and agree that under no circumstances will I, or any of my heirs or successors present any claims or action against the City of Fontana.

I also agree to be photographed, and or agree to have my children photographed, and release the use of the photographs for publicity of the City of Fontana publications and other public information material.

I hereby represent that I understand and am familiar with the nature of the activities in which I (or my child) will participate in this recreation program. I personally read and understand this release.

Signature: _____ Date: _____