

**CITY OF FONTANA
PARKS AND RECREATION COMMISSION
REGULAR MEETING
JULY 9, 2008**

The City of Fontana Parks and Recreation Commission and Staff met for a workshop at 6:00 p.m. on Wednesday, July 9, 2008, in the City Hall Executive Conference Room, 8353 Sierra Avenue, Fontana, California prior to the regular Parks and Recreation Commission meeting to review the agenda. The workshop was called to order at 6:10 p.m. by Commissioner Baker, with Chairperson Tahan arriving at 6:15 p.m. Commissioners Hall, Echandi, Tigner (arrived at 6:25 p.m.) and Wibert present. Absent, Commissioner Thomas.

The regular meeting of the City of Fontana Parks and Recreation Commission was held on Wednesday, July 9, 2008, in the City Hall Council Chambers, 8353 Sierra Avenue, Fontana, California. The meeting was called to order at 7:06 p.m. by Chairperson Tahan, followed by the Pledge of Allegiance led by Commissioner Tigner, and an Invocation given by Commissioner Wibert.

ROLL CALL:

Present: Chairperson Tahan, Commissioners Baker, Hall, Echandi, Tigner, and Wibert.

Absent: Commissioner Thomas

Present: Community Services Director Ken Herron; Community Services Managers Kyla Brown, and Frances Hernandez; Parks and Landscape Manager Dan West; Parks and Landscape Supervisor Luis Villalobos, Community Services Supervisor Michael Wright

SPECIAL PRESENTATIONS:

- Parks and Recreation Commission recognized Don Lewis as an Outstanding Community Volunteer presented by Chairperson Michael Tahan.
- Parks and Recreation Commission recognized Ken Herron on his retirement from the City of Fontana Community Services Department presented by Chairperson Michael Tahan and Managers Kyla Brown and Frances Hernandez.
- Parks and Recreation Commission recognized Rossana Capuano and Nick Johnson as the June Community Services Department full-time employees of the month.
- Parks and Recreation Commission recognized Manuel Sandoval and Faustino Lopez as the June Community Services Department part-time employees of the month.

EMPLOYEE OF THE MONTH:

Rossana Capuano

Ms. Capuano is currently the Administrative Aide for the Smart Kids Program at Community Services Assistant; she has been working for the Community Services Department, since May 2007. Rossana has been an asset to the Community Services Department Administration Office and to the Smart Kids, her ability to quickly learn the department's registration system has enabled her to surpass expectations. Ms. Capuano has proven to be a valuable staff member because she's bilingual and reliable.

Since her employment with the City of Fontana Recreation Office, Ms. Capuano has been assigned the responsibility of taking the lead role in the organization of the Smart Kids financial documentation and she is great! Rossana has been an outstanding team player, as she has assisted with various projects and willingly assists other fellow co-workers as needed.

Nick Johnson

Nick Johnson has been employed with the City of Fontana Community Services Department for eight years. For the past two years Nick has been employed as a Community Services Coordinator II in Youth Sports. Nick's strong leadership has helped guide Pee Wee Sport's expansion into north Fontana sites such as Ralph M. Lewis Park and Hunter's Ridge Park where Pee Wee Soccer grew by over 100 participants. Nick also works closely with the year round youth roller hockey program and provides special touches to the roller hockey program such as the season ending swim party. Nick has played key roles with the Wall of Fame Ceremony where he has put together an excellent power point presentation.

In addition, Nick assists actively with the Fast Break Basketball Camp each winter where he's shares his basketball expertise with the campers. Nick is always willing to lend a hand for the many special events the Community Services Department puts on such as Winter Fest, youth track meets, and variety nights. Nick always comes to work with a pleasant demeanor and he is well liked by the participants, parents, and co-workers he interacts with. Nick has also become a leader in the Southern California Municipal Athletic Federation Inland Valleys where he's often looked upon to put together presentations which represent youth sports. Nick continues to demonstrate why the City of Fontana is the leader in Youth Sports programming in the Inland Empire. Join us in saluting Nick Johnson as employee of the month for July.

Faustino Lopez

Valuable, trustworthy, reliable, and smiling; those are the words that best fit Faustino Lopez. Faustino started his journey with the City of Fontana as a volunteer helping with special events then was hired and has been working for the City for 6 year starting in the after school program and for the last 3 years with Mobile Recreation.

When Faustino is on the job, you can always guarantee that he will be giving 110% and always works with a positive, friendly and welcoming personality making everyday positive for participants.

Faustino does nothing but continue to earn the respect of all that come in contact with him. Faustino is an all around team player and absolutely deserving of the part time employee of the month award.

Congratulations Faustino!

Manual Sandoval

Manual Sandoval has been with the City of Fontana's Government Access Channel, KFON Channel 3, for over four years. Known as, "Manny" to everyone, he has become an integral member of the KFON staff in its goal to produce quality community programming for the residents of Fontana. Manny can be seen at most community events behind the camera videotaping and interviewing community leaders and residents. Recently, he has taken the lead to produce a program that spotlights a different community center each month and inform residents of the variety of programs each has to offer.

Manny takes a great interest in his job and the different aspects that are involved with operating a government access channel. This is greatly expressed with his involvement and questions asked by Manny to other members of the KFON staff in order to learn new elements of the job. Manny is a true team player and can be relied on to get the job done and represent the City of Fontana in a positive manner.

PUBLIC COMMUNICATIONS:

There were no written communications.

City Clerk, Toni Lewis, presented the Fontana Exchange Club awards to two groups for participation in the Fontana Days Floats. (1) The Sweepstakes award of \$750.00 was given to "Chicks Having Kicks" of the Red Hat Society. The award is to be presented to the charity of their choice. (2) The Jack Bulik Center received second place as received an award of \$500.00. (3) The Parks and Recreation Commission float received a third place award of \$250.00. Chairperson Tahan made a recommendation that the award should be given for the kids excursions. Frances Hernandez suggested the funds be placed in an account and distributed as needed. Commission agreed that Staff will decide on the use of the monies as needed.

CONSENT CALENDAR:

- A. Approve minutes from the June 11 2008, Parks and Recreation Commission Meeting.
- B. Accept Staff Reports
 - a. Community Services Department – May 2008 – Ken Herron, Community Services Director
 - b. Parks and Landscape Division – June 2008 – Dan West, Public Works Manager

Motion made by Commissioner Wibert, seconded by Commissioner Hall, to accept the Consent Calendar as presented. Motion carried unanimously.

UNFINISHED BUSINESS:

PARK DEVELOPMENT UPDATE ORAL REPORT – LUIS VILLALOBOS

Supervisor Villalobos

Motion made by Commissioner Hall, seconded by Commissioner Tigner to accept the staff report as presented. Motion carried unanimously.

SPECIAL EVENTS UPDATE – MICHAEL WRIGHT

Supervisor Wright recapped the events in June and reviewed the Community Events for the month of July; (1) the 4th of July celebration; (2) the Fontana Day Festival; (3) the 5K walks/runs; (4) the Summer Concert Series; (6) the Health Fair; (7) the Dine-In Movie Series; (8) Around the World in 8 Weeks; and (9) the Tuesday night family event.

Motion made by Commissioner Echandi, seconded by Commissioner Hall to accept the staff report as presented. Motion carried unanimously.

NEW BUSINESS:

Kyla Brown, Manager announced that July has been proclaimed as Parks and Recreation Month. The City Council will read the proclamation on July 22nd at the City Council Meeting. Flyers and Banners will be distributed throughout the City announcing the proclamation.

DIRECTORS COMMENTS:

Community Services Director, Ken Herron, gave a farewell speech to the Commission thanking them for all of their support to the Community Services Staff over the last 3 1/2 years for their leadership and activism. Thanks to the Staff for their work, they did a tremendous job and achieved everything they set out to do. A special thank you to Kyla Brown and Frances Hernandez for their work and the programs under their control will continue. Thanks were given to everyone for the experience he has had and one of the best experiences of his life. As of July 1st, Kyla Brown and Frances Hernandez were promoted to Managers. Kyla Brown will be manager over Community Programs, and Frances Hernandez will be manager over Recreation Programs and Facilities.

STAFF COMMUNICATIONS:

Frances Hernandez announced the City of Fontana received the Health & Wellness Helen Putnam Achievement Award for its participation in providing services to the community. Thanks to the Council and Committee for its support to the changes in community lifestyles. The Heritage Neighborhood has a new captain and now has 68 participants walking. Thanks to Ken Herron in helping and developing her in her career.

Kyla Brown announced the promotion of Michael Wright to Supervisor.

COMMISSION COMMENTS:

Commissioner Hall gave best wishes to Ken Herron and congratulations to Kyla and Frances and Michael Wright on their promotions. Basketball is one of the sports she plays and is pleased that it will stay save at the Park. Congratulations to Staff on the progress

made at the Park, it shows innovation and great ideas and everyone will enjoy this excellent project.

Commissioner Wibert congratulated Ken Herron on his retirement and appreciated his open door policy and his approachability; his putting together a great staff, the events he put together were excellent, his professionalism and courtesy. A reminder that Fontana's middle schools start July 31st and the high schools August 1st; pray for our troops and families.

Commissioner Tigner congratulated Ken Herron on his retirement and on his professionalism and putting together a great team and Fontana is the better because of it and wants to see him again. Also gave congratulations to Frances Hernandez and Kyla Brown.

Commissioner Echandi congratulated Kyla Brown and Frances Hernandez on their promotion and thanked Director Herron on their hard work. The success has to do a lot with leadership and Fontana appreciates it.

Commissioner Baker congratulated Staff on the great 4th of July event and was happy the band, one of Ken Herron's long time favorites, was able to get out and play. The set up for the entertainment at the Safety Fair was late but had no effect on the public. Congratulations to all employees of the month, Kyla, Frances and Michael and will hold comments for Ken at his farewell party.

Chairperson Tahan thanked Director Herron for all of his cooperation and the 4th of July fireworks and music was impressive. Also congratulations to Mayor Pro Tem on Martin Luther King Day for a great event. The annual PTA gold tournament is coming up and would like to helpers for the fund risers "Shot Shoot" event. To Community Services, having a good staff is a credit to leadership and we will be in good hands with Frances and Kyla and look forward to working with them.

ADJOURNMENT:

By consensus, the meeting was adjourned at 8:17p.m., to the next regular Parks and Recreation Commission workshop on August 13, 2008, at 6:00 p.m. in the City Hall Executive Conference Room, prior to the next regular Parks and Recreation Commission meeting at 7:00 p.m., in the City Hall Council Chamber, at 8353 Sierra Avenue, Fontana, CA.

Orvene Steenbock
Commission Secretary

Michael Tahan
Chairperson