

**MINUTES
OF THE PARKS AND RECREATION COMMISSION
REGULAR MEETING
MARCH 12, 2008**

The City of Fontana Parks and Recreation Commission and staff met for a workshop at 6:00 p.m. on Wednesday, March 12, 2008, in the Executive Conference Room, 8353 Sierra Avenue, Fontana, California prior to the Regular Parks and Recreation Commission meeting to review the agenda. Vice Chairman Tahan called the meeting to order at 6:00 p.m.

The regular meeting of the City of Fontana Parks and Recreation Commission was held on Wednesday, March 12, 2008, in the City Hall Council Chambers, 8353 Sierra Avenue, Fontana, CA. The meeting was called to order at 7:00 p.m. By Vice Chairperson Tahan, followed by the Pledge Allegiance led by Commissioner Tigner, then the invocation was given by Commissioner Echandi.

ROLL CALL:

Present: Vice Chairperson Tahan, Commissioners Baker, Wibert, Tigner, Echandi, Hall.

Absent: Chairperson Dr. D.C. Thomas

SPECIAL PRESENTATIONS:

EMPLOYEES OF THE MONTH:

Vice Chairperson Tahan and the Parks and Recreation Commission recognized the following employees as Employees of the Month for February:

Mallory King

Mallory King may look like a familiar face that's because over the last 2 years she has played an important role at the Cypress Neighborhood Center with programming and providing exceptional customer service.

After a short break away from the City, Ms. King returned to the City of Fontana in the last six months as a Community Services Assistant III. She has taken on the role of the off- site programmer with the Cypress Center and with the new Heritage Neighborhood Center.

Ms. King is currently going to the University of Chapman to complete her degree in psychology; she will be receiving her degree in late spring of 2009.

Malloy has played an important role at the Cypress Neighborhood Center as she has stepped into assisting with the Cypress Center while the department actively recruit's for a new coordinator. Ms King has risen to the challenge at the Cypress Center and has enhanced the programming at Cypress by giving the customers and instructors her personnel touch and understanding. Ms. King is always the first stop that parents see

and last stop to resolving everyone's issues. She is a great asset and motivation to all her staff!

Ms. King has also aided in the implementation of city-wide special events with planning this years Cypress Easter Egg Hunt and assisting with other Easter park events.

Tonight we would like to recognize Ms. King's superior leadership, customer service skills and planning skills that she brings to the City of Fontana. She is a model employee and vital member of the Community Services Team.

Victoria Zendejas & Mike Molina:

Victoria & Mike have played important roles over the past several years as employees of the City of Fontana. Their years of service have been as versatile employee's by assuming several roles from assisting with their current roles as center coordinators to various special events: (Halloween Festival's, Tree Lighting, Fourth of July, Summer events); as well as, being instrumental in planning for this year's first *Teen Fest-Fontana's Future!*

Mike & Victoria played key roles in this year's Teen Fest; from planning, to recruiting, to implementing a whole day of educational enrichment activities for the Teen's. The day was filled with: lectures, dress for success, to resume writing, to learning how to speak at a job interview and or with a prospective company representative, to applying on the spot for summer employment.

On February 16, 2008 was a day to jump start the series of three -"Teen Fest" events, which City has planned for later this year. These two employees have created the path for the next two events and for hundreds of teens on their path to success.

Ms. Zendejas and Mr. Molina continue to be role models for young adults and they display leadership and customer service skills in all program areas.

Ms. Zendejas and Mr. Molina's devotion to the Fontana community is without comparison. They both have proven to be model employees and vital team members to the City of Fontana and the Community Service Team!

Priscilla Pallapothu:

Priscilla has been with the City of Fontana at the Miller Fitness Center for two years as a Community Service Assistant. Throughout her time with the center Priscilla has performed tasks that have been asked of her without any complaint. She represents the city by having excellent customer service skills and being a leader to other staff members. She keeps the center up to date and also keeps the coordinator up to date with issues she may see in the center. She oversees the walking club by making sure participants sign in and receive their walking buck when the walking captain is not yet at the site. She also takes charge of the community service volunteers, by scheduling and writing their letters of service.

EMPLOYEES OF THE YEAR:

Vice Chairperson Tahan and the Parks and Recreation Commission recognized the following employees as Employees of the Year 2007; Community Services Coordinator II Michael Wright, Community Services Coordinator II Dolores Benson, Community Services Coordinator II Marissa Whitley and Community Services Assistant Nicole Collins.

PUBLIC COMMUNICATIONS:

There was no Public Communications.

CONSENT CALENDAR:

A. Approve the February 13, 2008 Parks and Recreation Commission Meeting.

B. Accept Staff Reports

Community Services Department – Ken Herron, Community Services Director

Parks & Landscape Division – Dan West, Public Works Manager

Motion made by Commissioner Baker, seconded by Commissioner Wibert, to accept the Consent Calendar as presented. Motion carried unanimously.

UNFINISHED BUSINESS:

PARK DEVELOPMENT UPDATE ORAL REPORT – LUIS VILLALOBOS

Supervisor Villalobos updated the Parks and Recreation Commission on the various park upgrades and development.

Motion made by Commissioner Baker, seconded by Commissioner Hall, to accept the staff report as presented. Motion carried unanimously.

SPECIAL EVENTS UPDATE – MICHAEL WRIGHT

Supervisor Wright reviewed the various Community Events within the City: Cruise Night, Teen Fest (Career Day) at Jack Bulik Park, Arbor Day at the Nature Center, Volunteer Recognition Dinner, Special Olympics.

Motion made by Commissioner Wibert, seconded by Commissioner Tigner, to accept the staff report as presented. Motion carried unanimously.

NEW BUSINESS:

COMMISSION BOARD NOMINATIONS ORAL REPORT

It was the consensus of the Commission to leave the process of appointments in the succession of Secretary, Vice Chairperson then to Chairperson.

Motion was made by Commissioner Baker, seconded by Commissioner Hall, to appoint Commissioner Echandi as Secretary, Commission Baker as Vice Chairperson and Commissioner Tahan as Chairperson. Motion carried unanimously.

EASTER EGG HUNT EVENTS

Community Services Coordinator Karen Gerber informed the Commissioners of the Easter Egg Hunt events occurring on March 22, 2008.

Motion was made by Commissioner Wibert, seconded by Commissioner Echandi, to accept the staff report. Motion carried unanimously.

HEALTHY FONTANA EMPLOYEE WELLNESS PROGRAM UPDATE – DELORES BENSON

Community Services Coordinator II Delores Benson gave the staff report on the Healthy Fontana Employee Wellness Program and presented a video of the activities that took place during the 2 ½ month program.

Motion made by Commissioner Hall, seconded by Commissioner Echandi to accept the staff report. Motion carried unanimously.

VILLAGE PARK SNACK BAR AND RESTROOMS UPDATE ORAL REPORT – DAN WEST

Public Works Director Dan West gave a staff report on the progress of the Village Park Snack Bar and Restroom project.

Motion made by Commissioner Hall, seconded by Commissioner Echandi to accept the staff report. Motion carried unanimously.

COMMISSION COMMENTS:

Commissioner Tigner welcomed new Commissioner Jasmin Hall.

Commissioner Tigner thanked everyone for the Ground Breaking Event for Fernandez Park.

Commissioner Echandi welcomed new Commissioner Jasmin Hall.

Commissioner Echandi thanked staff for their work on Special Olympics which will be on April 12, 2008 at FOHI.

Commissioner Wibert welcomed new Commissioner Jasmin Hall.

Commissioner Wibert announced that volunteers were needed for the Memorial Wall that is coming to the City on April 30, 2008.

Commissioner Wibert thanked City Employee Robert Aanarud for his Veteran's Park Clean up day.

Commissioner Baker welcomed new Commissioner Jasmin Hall.

Commissioner Baker reminded everyone that with Day Light Savings time is upon us, to watch out for children playing in the streets.

Commissioner Baker congratulated all this evenings award recipients.

Commissioner Baker stated the Fernandez Park Ground Breaking Ceremony was wonderful.

Commissioner Hall thanked everyone for a wonderful presentation of the events that are going on in Fontana.

Commissioner Tahan welcomed new Commissioner Jasmin Hall.

Commissioner Tahan reminded everyone of the upcoming Easter Events.

By consensus, the meeting was adjourned in memory of Orville Steenbock at 8:25 p.m. to the next regular Parks and Recreation Meeting on April 9, 2008 at 6:00 p.m. in the City Hall Executive Conference Room prior to the next regular Parks and Recreation Commission meeting at 7:00 pm in the City Hall Council Chambers, 8353 Sierra Ave., Fontana, CA., 92335.

Linda S. Nunn, CMC
Deputy City Clerk

Michael Tahan
Chairperson