



# PERMIT APPLICATION

## FOR TEMPORARY LANE CLOSURES AND TRAFFIC CONTROL

DEPARTMENT OF ENGINEERING    PHONE: (909) 350-6730    FAX: (909) 350-7676

**NOTE: ALLOW 2 WEEKS MINIMUM FOR PLAN CHECKING/APPROVAL OF TRAFFIC CONTROL PLANS**

Location: \_\_\_\_\_

Proposed Start Date: \_\_\_\_\_ Completion Date: \_\_\_\_\_

Proposed Working Hours: \_\_\_\_\_ Work Duration: \_\_\_\_\_

Description of Work: \_\_\_\_\_

Applicant: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Address: \_\_\_\_\_

Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Address: \_\_\_\_\_

Emergency (24 hour) phone: \_\_\_\_\_

State License #: \_\_\_\_\_ Liability Insurance Carrier: \_\_\_\_\_

Workers Compensation Insurance Carrier: \_\_\_\_\_ City Business License #: \_\_\_\_\_

### CHECK ALL THAT APPLY:

Street type:                    2-Lane Street \_\_\_\_\_                    Multi Lane \_\_\_\_\_                    Raised Median Island \_\_\_\_\_

Closure Requested:    Partial Street Closure \_\_\_\_\_                    Shoulder Adjacent \_\_\_\_\_

   Left Lane Closure \_\_\_\_\_                    Right Lane Closure \_\_\_\_\_                    Overnight Lane Closure \_\_\_\_\_

Direction:    North \_\_\_\_\_    South \_\_\_\_\_    East \_\_\_\_\_    West \_\_\_\_\_

### FOR OFFICIAL USE ONLY:

Rev. 11.07

Invoice #: \_\_\_\_\_ Permit #: \_\_\_\_\_ Received by: \_\_\_\_\_ Date: \_\_\_\_\_

Construction Area Traffic Control/Detour Plan Required?    Yes \_\_\_\_\_    No \_\_\_\_\_

Advance Notification Signs required?                    Yes \_\_\_\_\_    No \_\_\_\_\_

Comments/Conditions: \_\_\_\_\_

Reviewed by Inspection: \_\_\_\_\_ Date: \_\_\_\_\_

Advance Notification Signs Approved: \_\_\_\_\_ Date: \_\_\_\_\_

Approved by Traffic: \_\_\_\_\_ Date: \_\_\_\_\_

# CITY OF FONTANA

## CONDITIONS FOR THE ISSUANCE OF TEMPORARY LANE CLOSURES AND TRAFFIC CONTROL

### GENERAL

**Traffic Control Permits** shall be obtained from the City of Fontana's Department of Engineering prior to the start of any work within the public right-of-way within the City limits. Public Works Inspection coordination shall be requested at least two working days prior to the start of any work. **The fee for a Temporary Lane Closure/Traffic Control Permit is \$100.00 minimum per day. If inspection is required, the fee is 160.00 per day. If inspection is required on weekends, the fee is \$240.00 per day.**

For major projects, an engineered traffic control plan may be required. Allow two weeks minimum for plan checking – approval of traffic control plans.

No work shall encroach into the travel lane of a collector or arterial street between the hours of 7:00 a.m. to 8:30 a.m. or from 3:30 p.m. to 6:00 p.m.

Arrow boards are required on all lane closures. When arrow boards are used to close multiple lanes, a separate arrow board shall be used for each closed lane. In areas adjacent to residential communities, solar powered arrow boards shall be used.

The contractor shall conform to all traffic control policies, methods, details, dimensions, and procedures described in the California Manual of Uniform Traffic Control Devices (MUTCD), latest edition.

Failure to comply and maintain required construction signing, delineation, and barricading will result in an order to cease all work and remove equipment from the public street.

An approved copy of this application shall be kept at the work site by the contractor and presented upon request.

Underground service alert of Southern California shall be notified no less than 48 hours in advance of any digging. Call 1-800-227-2600 toll free.

The applicant is responsible for replacing striping, legends, signs or any other existing traffic control devices belonging to the City of Fontana which are by any means damaged or rendered ineffective. Replacement shall be per current City Standards.

### SPECIAL CONDITIONS

Upon receipt of application, Engineering staff will review and determine if any special conditions apply. Special conditions include:

- Requirement of a stamped and signed Traffic Control/Detour Plan
- Posting of Informational Signs/Electronic Message Boards
- Notification of Emergency Services, Schools, Transportation Services, and Media
- Notification of Impacted Residents

If it is determined that no special conditions apply, the application will be approved as submitted. The Work Area Traffic Control Handbook, Latest Edition, shall be used as a guide for the placement of traffic control devices. An 11"x17" drawing accurately depicting work zone traffic controls and accurate lane configuration shall be included with the application. (See attached sample).

Alternately, if it is determined that a traffic control/detour plan is required, a minimum of two sets shall be submitted to the Department of Engineering Land Development Public Front Counter in City Hall. Plans shall be stamped and signed by a California registered engineer. Please note that the approval of traffic control/detour plans can take up to four weeks.

If informational signs are required, they shall be posted a minimum seven days prior to the start of construction. The legend and placement locations of the signs are subject to approval by Traffic Engineering Section.

If required, the contractor shall be responsible for notifying police, fire, and other emergency services as well as any impacted residents of the closure and detour route at least seven days prior to the closure. A list of agencies to be notified will be provided by the City.

**SAMPLE NOTIFICATION**

Agency/Company  
Address

To Whom It May Concern:

Please be advised that \_\_\_\_\_ between \_\_\_\_\_ and \_\_\_\_\_ in the City of Fontana will be closed to through traffic for road construction.

Work should commence on\_\_\_\_\_. This road closure will be in place until \_\_\_\_\_. During construction, the road will remain open only to residences and emergency vehicles.

Thank you for your cooperation and understanding.

If you have any questions or need additional information, please contact \_\_\_\_\_ at\_\_\_\_\_

Name of Company/Project Manager

Cc: City of Fontana  
8353 Sierra Avenue  
Fontana, CA. 92335  
Attn: Public Works Inspection Supervisor

## TRAFFIC CONTROL NOTIFICATION LIST

Below is a list of organizations that need to be notified by Certified Mail or Fax when a complete or partial closure is necessary for construction on or near a Fontana City street. Organizations need to be notified seven days prior to the closure.

ORGANIZATION	CONTACT	PHONE/FAX
California Highway Patrol 2211 Western Ave San Bernardino, CA 92401 (EAST OF SIERRA AVE)	Dispatch	Phone: (909) 383-4247 Fax: (909) 383-6996
California Highway Patrol 9530 Pittsburgh Ave Rancho Cucamonga, CA 91730 (WEST OF SIERRA AVE)	Dispatch	Phone: (909) 980-3994 Fax: (909) 980-4354
Cental Valley Fire Agency 15308 San Bernardino Ave Fontana, CA 92335	Dispatch	Phone: (909) 829-4441 Fax: (909) 357-1551
Etiwanda School District Transportation 12999 Victoria St Etiwanda, CA 91739	Transportation Supervisor	Phone: (909) 899-1809 Fax: (909) 899-2069
Fontana Police Department 17005 Upland Ave Fontana, CA 92335	Traffic Sergeant	Phone: (909) 350-7700 Fax: (909) 356-8700
American Medical Response 7925 Center St Rancho Cucamonga, CA 91730	Operations Manager	Phone: (800) 474-1777 Fax: (877) 827-0975 Fax: (909) 945-5183
San Bernardino County Sheriff 17780 Arrow Route Fontana, CA 92335	Dispatch-Fontana	Phone: (909) 829-7311 Fax: (909) 356-3888
City of Fontana, Engineering 8353 Sierra Ave Fontana, CA 92335	Inspection Supervisor	Phone: (909) 350-7610 Fax: (909) 350-6618
City of Fontana, Public Services 16489 Orange Way Fontana, CA 92335	Public Works Director	Phone: (909) 350-6760 Fax: (909) 350-6755
Fontana Post Office 8282 Sierra Ave Fontana, CA 92335	Carrier Supervisor	Phone: (909) 822-4134 Fax: (909) 822-1373

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<b>ORGANIZATION</b>	<b>CONTACT</b>	<b>PHONE/FAX</b>
Fontana Rubbish Collectors, Inc 9820 Cherry Ave Fontana, CA 92335	Supervisor	Phone: (909) 822-9739 Fax: (909) 429-4291
Fontana School District 9680 Citrus Ave Fontana, CA 92335	Transp. Director	Phone: (909) 357-5000 Fax: (909) 357-5084
Omnitrans 1700 West Fifth St San Bernardino, CA 92411	Stop & Station Supervisor	Phone: (909) 379-7153 Fax: (909) 888-0524
The Sun 4030 N. Georgia Blvd San Bernardino, CA 92407		Phone: (909) 889-9666 Fax: (909) 885-8741
The Fontana Herald News 16981 Foothill Boulevard, Ste. N Fontana, CA. 92335		Phone: (909) 822-2231 Fax: (909) 355-9358